

Nebraska Board of Geologists
Board Meeting Minutes
July 17, 2014
215 Centennial Mall South, Large Conference Room, Lincoln, NE

CALL TO ORDER

The meeting was held at 215 Centennial Mall South, Lincoln, Nebraska. Chairperson Link called the meeting to order at 1:00pm and noted the location of the Public Meeting Statutes. Notice of the meeting was published on the Board's website and in the Lincoln Journal Star in compliance with the Open Meetings Act.

Roll Call: Dennis Anderson, Thomas Correll, Martha Link, Andrew Grimm, Ralph Martin, David Svingen; Absent: Harmon Maher

Staff Present: Masters, Steve (ED); Sandra Weaver, Administrator (AD); Jean Lais, Administrative Assistant (AA)

Public Comment/Appointments

No members of the public were present

A Consent Agenda

Meeting Minutes - April 10, 2014, meeting minutes were approved as presented

Certificates of Authorization Approvals

Approved: Environmental Compliance Services Inc - CAG0073, Agawam, MA; Entact LLC - CAG0074, Westmont, IL; Quantum Water Consulting - CAG0075, Lakewood, CO; RJH Consultants Inc - CAG0076, Englewood, CO

Renewal Disclosures - None

Action Motion by Anderson, second by Martin to approve the Consent Agenda as presented. Voting Yes: Correll, Grimm, Martin, Svingen, Anderson, Link; Voting No: None; Absent: Maher

B Financial Matters

Budget Status Report – April, May, June 2014

MTD General Ledger Detail Report – April, May, June 2014

Fund Summary Report – April, May, June 2014

Financial Profile FY 2013/2014 – April, May, June 2014

Reports were provided for review. AD Weaver reported 92.32% of projected expenses were spent in FY13/14 resulting in a \$2,500.00 rollover for FY14/15. Just slightly more than 100% of projected revenue was received in FY13/14. The Board has reached its goal of having two times the average operating budget in reserves and may want to consider the possibility of reducing fees in the future. Chairperson Link requested a breakdown of current revenue versus possible fee reductions to be presented at the next meeting.

The Biennium budget for 2015-2017 is due September 15, 2014. AD Weaver will send out a spreadsheet with the projected numbers prior to the deadline for possible comments and revisions.

Other Financial Matters

Review of 2015-17 Biennium Budget Narrative Draft

The 2015-17 Biennium Budget Narrative Draft is due by August 1, 2014. A copy of the narrative from 2013-15 was provided for review and comments. AD Weaver requested the members to take a closer look at the goals and stressed the importance of being very descriptive on the narrative as there will be a new governor, auditor, treasurer, and at least seventeen new senators this coming year. The Board requested an increase in travel expenses to allow for two members and/or staff to attend the ASBOG annual meetings.

Action Motion by Anderson, second by Svingen to approve the Financial Matters as presented and discussed. Voting Yes: Correll, Grimm, Martin, Svingen, Anderson, Link; Voting No: None; Absent: Maher

ED Masters and AD Weaver left the meeting at 1:33pm

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C Applications

Licensure/Examination

Core Course Equivalency Chart and the Rational for Core Courses and Equivalentents were provided for review.

Applications for Licensure by Reciprocity

Approved: Steven Jarvis, GA; James Robinson, ID

Applications for Licensure by Experience

Approved: Tina Lloyd, KS

Applications for Licensure Reinstatement - None

Applications to sit for the ASBOG FG Exam

Approved: Jeremy Davis, NE; Ryan Korth, NE; Christopher Sautter, NE; Caitlin Weaver, NE

Applications to sit for the FG/PG ASBOG Exams - None

Applications to sit for the PG ASBOG Exam - None

Action Motion by Anderson, second by Martin to approve the Applications as reviewed and discussed. Voting Yes: Correll, Grimm, Martin, Svingen, Anderson, Link; Voting No: None; Absent: Maher

D Compliance - None

E Committee Reports

Officers Report - None

ASBOG - None

Office/Staff

AA Lais reported the NBEA staff is currently working on reformatting the database to streamline the data entry process. The database has been maintained mostly by interns over the years and there has been a bunch of "patchwork" to fix issues. It is scheduled to be completed by the end of the year.

F Old Business

Governance Issues - None

Geologist Items

Website Redesign Discussion

At the April meeting Chairperson Anderson requested the members to look over the information provided by AA Lais with regards to design and language for the new website. The members approved the start of the redesign with the narrative provided. They would like to keep a picture of Chimney Rock, but are open to other suggestions. Chairperson Link requested the members send any suggestions of alternate pictures for consideration. The members requested periodic updates on the process. The consensus was more detailed editing of the narrative will be easier to complete once it is inputted into the new site.

G New Business

Governance Issues - None

Geologist Items

Certificates of Authorization Follow Up

In May Svingen indicated there appeared to be several companies doing business in Nebraska who did not have a current Certificate of Authorization on file with the Board. Chairperson Link requested AA Lais do a search to see if there were other companies doing business without a certificate and contact them to ensure they are in compliance. The results of inquiries were provided for review and discussion. No action taken.

Proposed Agenda Re-Ordering

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The members did not have an issue with the proposed agenda re-ordering.

Approval of Board delegates to the Fall ASBOG Committee on Examiners/Task Analysis Study Workshops, November 11-13, 2014 and Annual Meeting, November 15, 2014, in Indianapolis, IN (Field Trip is November 14th)

The Board approved two members to attend both the TAS/COE Workshops and the Annual meeting. Anderson will be attending all meetings. Maher had expressed interest in attending at the April meeting, so he will be given the first opportunity to attend. AA Lais will follow up with him. If he will not be able to attend, another member will be given the opportunity upon approval from Chairperson Link.

Action Motion by Martin, second by Svingen to approve two members to attend the TAS/COE Workshops and the Annual Meeting. Voting Yes: Correll, Grimm, Martin, Svingen, Anderson, Link; Voting No: None; Absent: Maher

Strategic Plan

No discussion or action taken.

H General Information

Public Notice publication - Notice as sent to the Lincoln Journal Star to publicize the July meeting.

Board meetings and schedule - A copy of the Board meeting schedule and office calendar was provided for review.

Roster of Board members

Licensing Trends - The Trends in Licensure and Fiscal Activity Reports were provided for review.

Other

March 2014 ASBOG Exam Results - Results from the March 2014 exams were provided for review.

Approved Board Policies & Record of Board Action to Change Statutes and Rules & Regulations were provided for review

Adjournment: The meeting adjourned at 2:05pm

The next Board of Geologist board meeting will be held on October 9, 2014 at 1:00pm at 215 Centennial Mall South, Lincoln, Nebraska, fifth floor, large conference room.

Board Member



Date

30 October 2014